

MEETING ROOM REQUEST FORM

Deadline: March 1, 2019

Return to: Steve Britton • P.O. Box 554, Montrose, MI 48457-0554,

or complete this form on-line at ncanationalspecialty.org

Group or committee _____

Name contact person _____

Contact's address _____ City _____ State _____ Zip _____

Phone number(s) _____ Email _____

Day, date, and time of the meeting _____

Anticipated # of people attending: _____

Room set up instructions (including placement of chairs and tables and any equipment requested
